West Texas A&M University Parking Services Division
Traffic and Parking Regulations 2026-2027

Parking Services Division:

The Parking Services Division (PSD) is a part of the University Police Department at West Texas A&M University and governed by an advisory committee consisting of faculty, staff, and students of the University. The President of the University selects committee members. Updated parking rules or changes in the regulations are available at www.wtamu.edu and in Parking Services. The Parking Services Division (PSD) gets it authority from the Texas Education Code Sec. 51.202 (noted below). In order to accommodate the growing population and needs of WTAMU, our goal is to provide the students, faculty, staff, and visitors of the University with efficient parking. Parking control officers as well as UPD police officers regulate parking. The Parking Services Division is located in the Police Department at 301 23rd Street, on campus. Office hours are 8:00 a.m. to 5:00 p.m., Monday through Friday.

Please feel free to contact us if you have questions or need assistance.

Emergency - 24 hours	911
UPD Police Administrative - 24 hours	(806) 651-2300
UPD Police Administrative – Amarillo Center	(806) 651-8300
Parking Services Division	(806) 651-2309

Occasional changes may occur during the school year that may not be reflected in this edition of the Traffic & Parking Regulations. For updated information, contact PSD.

Texas Education Code Authority:

Sec.51.202. Rules and Regulations: Penalty.

The Parking Services Division (PSD) gets it authority from the state statute, noted below:

(a) The governing board of each state institution of higher education, including public junior colleges, may promulgate rules and regulations for the safety and welfare of students, employees, and property, and other rules and regulations it may deem necessary to carry out the provisions of this subchapter and the governance of the institution, providing for the operation and parking of vehicles on the grounds, streets, drives, alleys, and other institutional property under its control, including but not limited to the following:

(1) Limiting the rate of speed;
(2) Assigning parking spaces and designating parking areas and their use and assessing a charge for parking;
(3) Prohibiting parking as it deems necessary;

(4) Removing vehicles parked in violation of institutional rules and regulations or law at the expense of the violator; and
(5) Instituting a system of registration for vehicle identification, including a reasonable charge.

(b) A person who violates any provision of this subchapter or any rule or regulation promulgated under the authority of this subchapter is guilty of a misdemeanor and on conviction is punishable by a fine of not more than $200.
Acts 1971, 62"' Leg. , p.3072. ch. 1024, art.1, Sec. 1, eff. Sept. 1. 1971.

I. REGISTRATION FEES for PARKING (2026-2027)

A. PARKING is BY PERMIT ONLY. All vehicles parking on campus (including the Harrington Academic Hall in Amarillo) must have a guest permit or a valid WTAMU parking permit to park in any parking lot, except the First United Bank Center.

Student Parking Permits:

Initial Permit:	Cost = Free (prepaid student fee)
Additional Permits:	Cost = $40.00
Replacement Permits:	Cost = $10.00

Faculty and Staff Parking Permits - Salary Range Tier System:

Tier One:	$0 - $39,150	Permit Cost = $60.00
Tier Two:	$39,151 - $60,000	Permit Cost = $80.00
Tier Three:	$60,001 - $84,000	Permit Cost = $100.00
Tier Four:	$84,001 and above	Permit Cost = $120.00

- *Parking permits will not be enforced during the summer months or between long semesters. Signed spaces and all other parking rules and regulations still apply.*

- *The 2026-2027 Parking permits will be available to order starting May 17, 2026. Permit enforcement will resume on Sept. 1, 2026.*

- *Permits can be ordered with a temporary license plate number. Once you receive your new license plate, update your information with Parking Services.*

- *If you are unable to access your account, or if you do not receive your parking permit within the 20-day time frame of your temporary parking permit, it is YOUR responsibility to follow up by contacting Parking Services.*

B. BICYCLES

Bicycles do not require a permit. However, it is recommended that you register your bicycle with Operation Lockout Theft in order to enhance the chances of recovery in the event it is stolen. This is a free service UPD provides to our campus community. You can access Operation LockOut Theft by the following link using your regular login credentials: Operation LockOut Theft

C. MOTORCYCLES

Motorcycles will be charged the same fee as cars and must display a valid permit to park on campus.

D. SPECIAL PERMITS

All special permits with the exception of construction permits are to be affixed with its own adhesive to the inside of the lower passenger side of the front windshield.

(1) **Guest Permits**.....No Charge

One-day guest permits are available for use on vehicles driven by individuals that are not students, faculty, staff or receiving compensation for their work on campus.

(2) **Construction Permits**.....No Charge

The Physical Plant issues construction permits to contractors for the personal vehicles of construction workers. Parking is restricted to the immediate construction site.

(3) **Livestock Trailer Permits**.....No Charge

Horse and cattle trailers can be registered at no cost with a valid WT parking permit on the tow vehicle. The trailer and tow vehicle will be required to park in the following designated areas: Zone 31 (behind Founder's Hall), Zone 33 (dirt lot behind the Ag Event Center), the WTAMU Horse Center and rodeo grounds, Ag Education Facility and at the Nance and Cross Bar Ranch. The actual storage of trailers on campus is prohibited.

(4) **Temporary Permits**

Temporary permits are valid through the expiration date written on the permit by PSD staff. This permit may be obtained at the PSD office for a vehicle temporarily on campus. With a person having a valid WTAMU permit, you are entitled to 21 days of free temporaries a semester; one day to one week at a time. For those who do not have a permit, temporary permits may be obtained at the following rate: 1 day - $4.00; 1 week - $8.00; 1 month - $12.00

Temporary permits will not be issued if you have an outstanding parking citation.

(5) **Replacement Permits**.....$10.00

When changing vehicles or replacing a damaged permit, bring the used permit (or pieces of the permit) back to Parking Services. Paperwork documenting the sale, trade, totaling, or repossession of a vehicle may be accepted in the absence of the used permit.

(6) **AC Membership Permits**..... $10.00
Parking Permits are available only at the Virgil Henson Activities Center for individuals purchasing an AC membership. The permit is valid for the length of the membership. Vehicles bearing these permits may park only in Zones 13 and 24.

E. NIGHT STUDENTS AND ONLINE STUDENTS
Night students must have a valid parking permit to park on campus and must observe all parking regulations at all times. Online students are also required to have a valid parking permit if they are on campus for any reason.

F. PERMIT DISPLAY

Vehicles: The permit must be permanently affixed and be visible while parked on campus to be valid. The registration is not complete until the permit is entirely affixed with its own adhesive to the inside of the lower passenger side of the front windshield. Temporary parking permits that are valid for 20 days following an online permit order must be placed on the passenger side front dashboard and be visible at all times while parked on campus.

Motorcycles: The permit must be permanently affixed with its own adhesive to the left front fork and visible to be valid.

Livestock Trailers: The permit must be permanently affixed with its own adhesive near the license plate bracket and visible to be valid.

Alternate permit locations must be approved by PSD due to unique vehicle characteristics. PERMITS DISPLAYED IN ANY OTHER MANNER WILL BE CONSIDERED VOID AND CONSTITUTE A VIOLATION. Lost or stolen permits displayed on a vehicle after being reported to PSD will result in the car being immobilized and loss of parking privileges for one (1) year.

G. Permits will not be sold for the next academic year to students, faculty or staff with outstanding parking citations.

H. A valid driver's license is required at the time the permit is issued. If driving privileges are suspended, permits may be automatically voided.

I. Permits are not transferable and may not be used by the purchaser on multiple vehicles. If you sell, or purchase a new vehicle, remove the permit from your old vehicle and return it to Parking Services for a $10 transfer fee. Paperwork documenting the sale, trade, totaling, or repossession of a vehicle may be accepted in the absence of the used permit.

II. REGULATIONS and ENFORCEMENT:

A. All parking rules and regulations are enforced year-round with the only exception of permit enforcement between long semesters and during the summer sessions.

B. Any false or incorrect information given at the time of registration may automatically render the permit VOID.

C. Reserve or Handicap Parking:

Individuals, who legally possess a handicap parking permit, registration tab or other legal device indicating such handicap or disability, are required to obtain a permit from PSD. This authority is granted by the Texas Education Code, Sec. 681.008. Individuals exempt under TRC 681.008 must still obtain a permit to park on campus, but no fee for the permit will be assessed. If there are no available handicap spaces, vehicles bearing handicapped registration devices and WTAMU parking permit may park in the next available parking space that does not have a sign in front of it indicating the spaces is reserved for a specific person or office. Vehicles illegally parked in reserved spaces, handicap spaces, or museum visitor spaces will be subject to immobilization. SPECIAL RESERVED, RESERVED/FACULTY AND ADMINISTRATIVE PARKING, AND HANDICAPPED PARKING ARE IN EFFECT 24 HOURS PER DAY, UNLESS HOURS ARE POSTED.

D. It is a violation of state law to use the placard or plates for a disabled parking spot without the person with the disability in the vehicle. A peace officer may seize the disabled parking placard that is being utilized by someone other than the person the placard was issued to.

E. Senate Bill 792 requires anyone parking in a disabled parking space must have a license plate or a disabled parking placard that features the International Symbol of Access (ISA). Per the new law, veterans with DV plates that do not have the ISA symbol will not be able to park in a handicap space. In order to use a disabled parking space, the DV plate must feature the ISA symbol or have a combination of DV plates with a handicap placard that contains the ISA symbol.

F. Persons driving and parking automobiles on campus must observe all traffic control devices and State traffic laws.

G. Refunds are not available for surrendered permits. Permits must be revoked or owner will be held responsible while permit is valid. See IV. (B.)

H. Any vehicle displaying a voided permit is subject to being immobilized.

III. PARKING RESTRICTIONS

A. Painted Curbs:

- Red..... No Parking (Fire Lanes)
- Yellow..... No Parking Zone
- Orange..... Loading Zone/15 Minute Limit
- White..... Handicap Parking
- Brown/White Striped..... Parking as designated by sign

B. Wheel Stops (dirt parking lots only – Founders Hall and Natural Sciences Building):

- White……A single parking space
- Yellow……End of a parking row and no parking zone

C. Students, Faculty, Staff, and Visitors: Items of Interest.

(1) Motorcycles with valid permits may park in any valid parking space. Motorcycles must not block any foot traffic. Motorcycles can only share a parking space of another vehicle if both are registered to the same person.
(2) Visitor and/or Museum guest parking is not available parking for current WTAMU students, staff or faculty at any time.
(3) A visitor is defined as any individual other than: a) student; b) an employee/staff member; c) any person engaged in the performance of a service for the University; d) any person operating a vehicle bearing a valid University parking permit or vehicle registered to a student. If a visitor is issued a citation, is associated with a student and the citation is not returned within 30 calendar days, it shall be presumed that the student is the operator of the vehicle and is responsible for all violations of the parking rules and associated fines.
(4) Faculty parking areas are reserved for faculty only from 7:30 a.m. thru 2:30 p.m. daily. Faculty permits are the only permits authorized to use these spaces during that time. Outside of the posted hours, these spaces are available to any valid WT permit.
(5) First United Bank Center (FUBC): Shuttle Service is available from this lot to the main campus and back Mon-Thurs 7:00 a.m. to 6:00 p.m. during the fall and spring semesters. There will be no shuttle service during the summer months or between long semesters.
(6) **GAME DAY PARKING PREPARATION:** University home football games will require vehicle removal from all designated premium parking lots by midnight on Friday, unless directed otherwise. Vehicles will be towed at the owner's expense if not removed by the deadline. The premium parking lots include the following: Zones 6, 7, 10, 13, 14 and 16 west. Parking Services will send all campus game day reminders and signs will be posted at the entrances of the premium parking areas. See the online game day map for zone locations and residence hall vehicle relocation options: Game Day Parking

IV. GENERAL REGULATIONS

A. Any person who operates a motor vehicle on the WTAMU campus is held responsible for obeying the Texas Transportation Code and all University regulations.
B. The registrant of the permit is held responsible for the proper parking of the vehicle, regardless of who may be the operator.
C. The legal speed limits on campus for a street are 20 mph and 10 mph in parking lots.
D. Alcoholic beverages are generally not permitted on campus. Drinking while driving and/or the possession of alcoholic beverages on campus are a violation of University regulations and state laws.
E. Vehicles may not be washed or repaired anywhere on campus.
F. Parking or storing a non-operating vehicle on campus is prohibited. Vehicles will be towed at the owner's expense.
G. Storage parking of trailers on campus is prohibited.
H. Unauthorized vehicles are prohibited from parking or driving on grass, shrubbery, or sidewalks on campus. Violating vehicles will be subject to citation and immobilization.
I. All vehicles must stop for pedestrians in a crosswalk.

J. A vehicle must be parked within two white lines for it to be considered a legitimate parking space. For the two dirt parking lots (Founders Hall and Natural Sciences Building), a vehicle must be parked in line with a single white wheel stop.

K. All vehicles parked parallel to a curb must park such that the wheels of the vehicle are no more than 18 inches from the curb.

L. The fact that a person is in violation of any regulation or law and does not receive a citation does not indicate that the regulation or law is not in effect.

M. The responsibility of finding a legal parking space rests with the motor vehicle operator. You are not guaranteed a parking space in the area of campus desired. However, there are enough parking spaces for the university community. LACK OF SPACE IS NOT CONSIDERED A VALID EXCUSE FOR VIOLATIONS OF ANY PARKING REGULATION.

N. Parking in loading zones is restricted to a maximum time limit of fifteen (15) minutes and will be allowed only for the actual process of loading and unloading equipment and supplies.

O. Immobilization system: Any person who violates regulations concerning parking on campus is subject to vehicle immobilization.

- A third delinquent citation, or six unpaid citations on the same student account will result in the vehicle being immobilized.
- A citation not paid within the specified (30) calendar days as stated on the citation, may be immobilized.
- Disregarding traffic cones, barricades or other control devices will result in the vehicle being immobilized.
- Any vehicle not bearing a current WTAMU permit may be immobilized.

  *Immobilization fee: $75

  *After five business days of a vehicle being immobilized, a $25 per diem fine will be added for every day after the vehicle remains unclaimed, unless arrangements have been made with Parking Services.
- Immobilization fees cannot be appealed. The total amount owed is required before the vehicle is released.
- Attempting to or the removal of an immobilizing device attached to a vehicle by the University Police Department is a criminal offense. If the immobilization device is damaged or lost due to the unauthorized removal, the individual will be charged with the replacement cost for the device.

P. All vehicles must be parked according to PSD Regulations.

Q. Vehicles can have no more than one WTAMU parking permit displayed on the inside of the front windshield. This is to avoid possible visibility/safety issues.

R. McCaslin Apartments has its own parking which is enforced by the management of McCaslin. Residents of McCaslin must have a permit issued by McCaslin to park there. WT permits are not required to park in the McCaslin parking area.

S. Parking lots or individual parking spaces occasionally close to accommodate special events, sporting activities and for construction/maintenance. Parking Services will strive to provide as much notice as possible regarding closures or special events on campus. The vehicle owner is responsible for adhering to parking lot closure signs, traffic cones and barricades. Failure to comply can result in towing or vehicle relocation at the owner's expense.

V. TRAFFIC AND PARKING VIOLATION NOTICES

A. Traffic citations may be issued for any violation of the parking regulations and/or the Texas Transportation Code. Vehicles may be immobilized, or permits revoked if the citations are not settled within 30 calendar days.

B. The University Police Department is not responsible for a citation being removed from a vehicle after it has been issued.

C. The University Police Department is authorized to issue two types of citations for violation of university parking and traffic regulations:

(1) University Citations: Those handled by the University, subject to University administrative violation charges and a right to appeal to the Traffic Appeals Committee,

(2) Court Appearance Citations: Those issued by the University Police constituting a summons to appear in the Randall County Justice of the Peace Court or other state court as indicated on the citation.

VI. VIOLATIONS (not all possible violations are listed)

Parking Violations – $40.00

1. Parking in a loading zone
2. Parking in visitor space
3. Parking on the grass
4. Parking on the sidewalks
5. Parking in or on any service drive
6. Parking more than 18" from the curb
7. Violation of any posted sign
8. Failure to park within the lines of parking spaces
9. Parking (all others) not defined
10. Parking in NO parking area
11. Obstruction of trash container
12. Obstruction of any crosswalk
13. Parking on the wrong side of the street
14. Parking in a designated faculty space without permit
15. Parking over 30 minutes
16. Tampering/Removal of Traffic Control Devices
17. More than one permit displayed on the front of the vehicle

Parking Violations - $75.00+

18. Parking in any manner which obstructs parking/traffic….$75.00
19. Parking in a fire lane (Red curbs).....$85.00
20. Failure to relocate vehicle for special event……$85.00
21. Violation of game day parking……$115.00
22. Parking in a handicapped parking space.....$500.00

B. Registration Violations

19. Failure to display a valid registration permit.....$40.00
20. Failure to display a registration permit properly.....$40.00
21. Improper transfer of permit..... $40.00
22. Failure to update vehicle information..... $40.00
23. Using fictitious, altered, stolen, or lost permit.....$145.00

C. Miscellaneous Violations

Washing vehicle or vehicle maintenance on campus.....$40.00

D. Disposition of Citations

1. A citation may be paid:
    a. online at Citation Payment or
    b. at Parking Services in person or
    c. by mail at Box 60295, WTAMU Canyon TX 79016
    d. credit cards will not be accepted over the phone

2. The full, outstanding, amount will be accepted by check, credit card or Buffalo Gold Card. Cash payments are not accepted. The office hours for PSD are 8:00 a.m. - 5:00 p.m., Monday through Friday.

3. Parking citations that remain unpaid for thirty days or more shall incur a $15 late fee. In addition, students with outstanding citations shall have HOLDS put on their academic records.

4. Persons having outstanding citations will not be allowed to purchase a permit or obtain a temporary permit until payment has been received. Outstanding citations can result in a person's vehicle being immobilized should it be parked on University property.

VII. CITATION APPEAL PROCESS - To appeal a University parking citation:

Students may appeal a parking citation within 20 days of their issued citation date and can do so through the University Police Department, Parking Services website. The appeal will be assigned to the next appeal hearing and will be reviewed by the Student Appeals Committee, which is comprised of judicial members from Student Government. ***An appeal should present substantial, or valid evidence that the parking violation was not committed, or that the occurrence was due to circumstances beyond your control.***

A. Citations must be appealed within 20 days of their issued citation date (*game day parking, improper display, fire lane, and handicap citations are non-appealable*).

B. Persons may appeal the citation without making payment first; however, a hold is placed on the student's record at the time the appeal is made.

C. An appeal is not permitted 21 days or more after the citation was issued.

D. Persons wishing to submit an appeal within the specified time frame may do so online at: Appeals

E. The appeal will be assigned to the next appeal hearing. An email will be sent to the appellant with the time and date.

F. Student appeals will be reviewed by Student Appeals Committee.
G. Staff and faculty appeals will be reviewed by Faculty/Staff Appeals Committee.
H. The following reasons are NOT grounds for an appeal:

1. Lack of knowledge of the regulations;
2. Other vehicles were parking improperly;
3. Late to class/appointment;
4. This is my first citation;
5. Did not see a parking sign;
6. Inability to pay the amount of the fine;
7. Operation of vehicle by another person;
8. Disagreement with or disregard for traffic and parking regulations
9. Parking illegally with the intent to get a permit at a later time.

I. If the appeal is accepted and waived, the hold will be released and the citation will be dismissed.
J. After the appeal has been heard, the appellant will be notified by email of the decision. If the citation appeal is rejected, the appellant has to pay the original citation amount within 30 days from the date the citation was issued. Unpaid citations will incur a $15 late fee.
K. All decisions rendered by the Appeals Committee are final and re-appeals are not available.

VIII. BICYCLE, SKATEBOARD AND SCOOTER REGULATIONS

The following rules apply to roller skates, roller blades, bicycles, skateboards, mopeds, scooters and all other non-motorized transportation devices:
A. No such devices are allowed in ANY University building.
B. No such device shall be used in a reckless or negligent manner or in a manner that may affect the general well-being of pedestrians or the user of the device.
C. No such device shall be used in a way that causes damage to property or exterior fixtures of the WTAMU campus.
D. Devices shall be parked in or immediately adjacent to the bicycle racks provided and not blocking a sidewalk, doorway, hallway or exit from a building or on lawn areas.
E. Helmets and other personal safety equipment are strongly recommended for those using the above listed devices or any other non-motorized transportation devices on campus.
F. Violators of such rules may be cited for a $40 fine and/or be escorted from the WTAMU campus:

(1) Parked on sidewalk or lawn.
(2) Failure to park bicycles in racks where provided.
(3) Parked in any doorway, hallway, or exit from a building.
(4) Use of skateboards, roller blades, roller skates, or scooters where prohibited on University property.